

**CITY OF SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING
SECOND FLOOR CONFERENCE ROOM
AIRPORT TERMINAL BUILDING
15000 N. AIRPORT DRIVE
SCOTTSDALE, AZ**

JUNE 14, 2006

MINUTES

PRESENT: Donald Maxwell, Chairman
Leonard Tinnan
Sean Asmus
Lois Yates
Mike Osborne
Tom Guilfooy

ABSENT: Fred Madanick, Vice Chairman

STAFF: Chris Read, Assistant Aviation Director
Matt Johnson, Acting Airport Administration Coordinator

OTHERS: Thomas A. Fisher, Executive Vice-President, CWIE Management Resources

CALL TO ORDER

Chairman Maxwell called the meeting to order at 6:01 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

PUBLIC COMMENT

None.

MINUTES:

Commissioner Asmus made a motion to approve the May 10, 2006 meeting minutes. Commissioner Osborne seconded the motion, which carried by a unanimous vote of six (6) to zero (0).

AERONAUTICAL BUSINESS PERMITS

Mr. Matt Johnson, Administration Specialist, presented information regarding ratification of the Airpark Aeronautical Business Permit for CWIE Management Resources, L.L.C. to provide hangar/shade leasing services in the Scottsdale Airpark. CWIE Management Resources, L.L.C. has provided the appropriate documentation as required.

This is an existing hangar facility. The associated permit fees are anticipated to generate approximately \$9,000 in annual revenue to the Aviation Enterprise Fund. Mr. Johnson noted that Mr. Thomas A. Fisher, CWIE Executive Vice-President, was in attendance.

Commissioner Tinnan made a motion for ratification of the Airpark Aeronautical Business Permit for CWIE Management Resources, L.L.C. to provide hangar/shade leasing services in the Scottsdale Airpark. The motion was seconded by Commissioner Yates and carried by a unanimous vote of six (6) to zero (0).

Mr. Johnson presented the agenda item for Aeronautical Business Permit additions, cancellations, and revocations.

GENERAL BUSINESS

Grant Funding to Construct the Airport Terminal Entrance Road and Parking Lot Improvements

Mr. Chris Read, Assistant Aviation Director, presented Resolution No. 6924 authorizing Intergovernmental Agreement 2006-091-COS with the Arizona Department of Transportation (ADOT) to accept grant funding to construct the airport terminal entrance road and parking lot improvements. He noted that the ADOT grant is in the amount of \$1,504,500. The City's grant match funding will be \$167,167.

Mr. Read noted that the plan was originally presented to the Airport Advisory Commission and the general public at a meeting in August 2004. Since then, the plan has been reviewed and slightly modified by the Development Review Board.

Commissioner Tinnan asked why the counterclockwise racetrack layout was not retained. Mr. Read explained that it was modified in order to meet Fire Department requirements. A discussion ensued on the design of the project, traffic flow, and traffic volumes in the area.

Commissioner Tinnan inquired as to the status of the contract. Mr. Read replied that it is open until June 27th. Commissioner Tinnan asked whether the funds would be sufficient to cover the cost of the project. Mr. Read noted that the total funds would be \$1,671,670. In addition, the Commission and the City Council have approved three other Airport CIP accounts in the past that will be added to this amount if necessary: a parking lot lighting account in the amount of \$76,000, an account for security wall improvements, and a recently approved closed circuit television system. Replying to a follow-up question by Commissioner Tinnan, Mr. Read clarified that the ADOT grant is limited to the amount of \$1,504,500 for this year.

Chairman Maxwell noted that the Commission had a choice. They could either authorize acceptance of the grant and submit it to City Council, or hold a special meeting to look at the bid and forward it to City Council at that time. Mr. Read clarified that if the Commission decided to hold a special meeting, it would have to take place on June 28th in order to have this placed on the agenda for the July 10th City Council meeting. The City Council will be on hiatus until late August and Mr. Read stated staff is hoping that construction can begin in July or August. It was the consensus of the Commission not to hold a special meeting.

Commissioner Tinnan made a motion to recommend adoption of Resolution No. 6924. Commissioner Osborne seconded the motion, which carried by a unanimous vote of six (6) to zero (0).

OPERATIONAL UPDATE

Mr. Read presented the Airport operations enforcement update for May 2006.

MEETING SCHEDULE:

Chairman Maxwell noted he has a conflict on the scheduled meeting date of July 12th. After discussion, it was the consensus of the Commission not to hold a meeting in July.

Commissioner Osborne moved to cancel the July meeting of the Airport Advisory Commission. Commissioner Yates seconded the motion, which carried by a unanimous vote of six (6) to zero (0).

PUBLIC COMMENT

None.

DIRECTOR'S REPORT

On behalf of Mr. Scott Gray, Aviation Director, Mr. Johnson reported that the rental car concession leases are scheduled for the July 10th City Council meeting. The City Attorney's office has been involved following the May 12, 2006 Airport Advisory Commission meeting.

ITEMS FROM THE COMMISSION

None.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the regular meeting of the Scottsdale Airport Advisory Commission adjourned at 6:21 p.m.